**Enrolment Agreement**

The enrolment agreement sets out the responsibilities of student, parents/caregivers and the school staff about the education of students enrolled at Munno Para Primary School. By completing this enrolment acceptance we understand that we will become bound by the following terms and conditions upon which all offers of the school are made:

***Responsibility of student to:***

* Uphold the school’s values
* Attend school regularly, on time, ready to learn and take part in school activities
* Act at all times with respect and show tolerance towards other students and staff
* Work hard and comply with requests or directions from staff
* Abide by school rules, including wearing of school dress code and signing in of mobile phone
* Respect the school environment

***Responsibility of parents/carers to:***

* Ensure regular communication with teachers and the school
* Ensure fees and other charges are paid within the terms specified for payment
* Let the school know if there are any problems that may affect my child’s ability to learn
* Inform school of reason for any absence
* Treat school staff with respect and tolerance
* Support and abide by the values, vision statement and school expectations and ensure, to the best of their ability, that their children support and abide by these statements
* The school yard is supervised from 8:45am until school begins and after school at the front gate until 3:15pm. The school will not be responsible for children in the yard before 8:45am.

***Responsibility of school to:***

* Develop each individual student’s talents as fully as possible
* Inform parents/carers regularly about how their children are progressing
* Teach effectively and to set the highest standards in work and behaviour
* Take reasonable steps to ensure the safety, happiness and self-confidence of all students
* Be open and welcoming at all reasonable times and offer opportunities for parents/carers to become involved in the school community
* Clearly articulate the school’s expectations regarding behaviour for students and the school’s dress code policy
* Contact parents/carers as soon as possible if the school is concerned about the child’s school work, behaviour, attendance or punctuality
* Deal with complaints in an open, fair and transparent manner
* Treat students and families with respect and tolerance